All fields are mandatory. If a field is not relevant to your application, provide a statement to that effect.

The space allocated for each field is not indicative of the amount of information required.

|  |  |
| --- | --- |
| Applicant | The firm applying for approval as an independent adviser |
| Subcontractor | The firm engaged by the applicant to prepare some aspect of the report or other material to be factored into the report |

Transaction background Information

1. Provide a description of the service(s) the subcontractor will be engaged to perform.

|  |
| --- |
|  |

Subcontractor details

1. Full name of subcontractor

|  |
| --- |
|  |

1. Address

|  |
| --- |
|  |

1. Phone number

|  |
| --- |
|  |

1. E-mail address

|  |
| --- |
|  |

Qualifications and experience

1. The applicant confirms that the subcontractor has the necessary expertise and independence to undertake the assignment.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yes |  |  | No |  |

1. Provide a statement of the subcontractor’s areas of expertise.

|  |
| --- |
|  |

1. Describe previous relevant experience demonstrating the subcontractor’s suitability for approval.

|  |
| --- |
|  |

1. **Provide the names and qualifications of the individuals who will be involved in providing the subcontracted services. The Panel may require you to provide each of these individuals’ curriculum vitae with your application.**

|  |
| --- |
|  |

Independence

1. The applicant confirms that the subcontractor has been chosen by the applicant and not, for example, by the target company or offeror.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yes |  |  | No |  |

1. The applicant confirms that the work of the subcontractor will be managed by the applicant.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yes |  |  | No |  |

Summary of information required to accompany your application

1. Before the Panel makes its decision in respect of the applicant’s application for approval as an independent adviser, it must receive a statement from the proposed subcontractor that it has no conflict of interest that could affect its ability to provide an unbiased report.
2. The Panel may request a copy of the terms of engagement between the independent adviser and the subcontractor. This will allow the Panel to understand the role of the subcontractor and whether the subcontractor will be providing a valuation that should be made available to shareholders under the Code.

Please send this application via email to takeovers.panel@takeovers.govt.nz.