

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Takeovers Panel
<b>Chief Executive</b>	Margaret Bearsley
<b>Disclosure period</b>	1 July 2017 to 26 October 2017

### International, domestic and local travel expenses

*All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)\*\*

Date(s)	Cost (NZ\$) (exc GST)***	Purpose of trip (eg attending XYZ conference for 3 days)****	Nature (eg hotel, airfares, taxis, meals & for how many people, other costs)
	Nothing to report		
<b>Sub total</b>	<b>\$0.00</b>		

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)	Cost (\$) (exc GST)***	Purpose (eg visiting district office for two days...) ****	Nature (eg hotel, airfare, meals & for how many people, other costs)
6/06/2017	79.65	Presentation given to NZ Corporate Governance Forum in Auckland (mostly reported in prior year)	Taxi transfer between Auckland airport and CBD
9/08/2017	152.91	Presentation to CEO's and CFO in Auckland	Return airfares (one person)
	32.23		Wellington airport parking
	69.91		Taxi transfer between Auckland airport and CBD
	85.57		Taxi transfer between Auckland CBD and airport
15/08/2017		Panel meeting in Auckland	
	173.04		Accommodation Auckland
	16.43		Taxi transfer between Wellington airport and home
	93.74		Taxi transfer between Auckland CBD and airport
	33.04		Taxi transfer between Auckland airport and CBD
	16.26		Taxi transfer from home to Wellington airport
17/10/2017	129.57	Panel meeting in Auckland	Return airfares (one person)
	166.83		Accommodation Auckland

	33.04		Taxi transfer between Auckland airport and CBD
	16.09		Taxi transfer from home to Wellington airport
	15.57		Taxi transfer from Wellington CBD to home
	92.7		Taxi transfer between Auckland CBD and airport
<b>Sub total</b>	<b>\$1,206.58</b>		
<b>Local Travel (within City, excluding travel to airport)</b>			
<b>Date</b>	<b>Cost (\$) (exc GST )***</b>	<b>Purpose (eg meeting with Minister) ****</b>	<b>Nature (eg taxi, parking, bus)</b>
	<b>Nothing to report</b>		
<b>Sub total</b>	<b>\$0.00</b>		
<b>Total travel expenses \$1,206.58</b>			
<b>Notes</b>			
* Headings on following tabs will pre populate with what you enter on this tab			
** Group expenditure relating to each overseas trip			
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive			
**** Please include sufficient information to explain the trip and its costs including destination and duration.			
Sub totals and totals will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose.			

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### Hospitality

*All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

#### Hospitality Offered to Third Parties

Date	Cost (\$) (exc GST / inc GST)**	Purpose (eg, hosting delegation from China)	Nature (what and for how many eg dinner for 5)	Reason (eg building relationships, team building)	Location/s
	Nothing to report				

<b>Total expenses</b>	<b>\$0.00</b>
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<b>Notes</b>	
Third parties include people and organisations external to the public service or statutory Crown entities.	
* Headings on this tab will be pre populated with what you enter on the Travel tab	
** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose.	

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### Gifts and Benefits over \$50 annual value\*\*

*All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation*

#### Gifts and hospitality

Date	Description ** (e.g. event tickets, etc)	Offered by (who made the offer?)	Estimated value (NZ\$) (exc GST / inc GST)***	Comments
	Nothing to report			

<b>Total gifts &amp; benefits</b>	<b>No. of items =</b>	<b>\$0.00</b>
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<b>Notes</b>				
* Headings on this tab will be pre populated with what you enter on the Travel tab				
** All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation				
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.				
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).				
*** Mark clearly if cost include GST or not. Be consistent - all GST exclusive or all GST inclusive				
Estimated total value will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose.				

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### All Other Expenses\*\*

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts*

### All Other Expenses

Date	Cost (\$)**** (exc GST)	Nature ***	Comment / explanation ***	Location
3/07/2017	421.74	Membership fees	Institute of Directors	Wellington
Annual	1,733.33	Carpark		Wellington
16/04/2018	39.13	Professional development	Institute of Directors	Wellington
Annual	208.64	Cell phone and data charges	Cell phone and data charges	Wellington
Annual	1,287.00	Membership fees	New Zealand Law Society	Wellington

<b>Total other expenses</b>	<b>\$3,689.84</b>
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<b>Notes</b>	
* Headings on this tab will be pre populated with what you enter on the Travel tab	
** Include eg phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else	
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive	
*** e.g. subscription part of employment agreement, development as agreed with SSC	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose.	